

October 1, 2015

Dear Parents,

On Friday, October 16th we will have our Fall Parent-Teacher conferences. This is an important opportunity for you to meet with your child=s teacher(s). It is a time to review your child=s progress and to discuss any concerns either you or the teacher may have. This kind of communication enhances the teamwork between home and school that is essential to student success.

Please return the lower portion of this letter, indicating the approximate time you would prefer to come for your conference(s) and noting any times that are *genuinely impossible* for you. Because of the need to accommodate the schedules of teachers who are part-time and teachers who teach more than one class, as well as those parents who have more than one child at *ABJDS*, we cannot guarantee that you will get your first choice time slot. However, we will make every effort to accommodate your needs and preferences. If you have the flexibility to accept a wide range of time options, please indicate that on the response form; the faculty and your fellow parents will thank you!!

Please return the slip below by October 7. If we have not received a response from your family by that time, we will assume that you have no time preferences. You will receive notice of your time assignment by October 9.

B=shalom,

Sarah White

_____ Any conference time is okay with me/us!

I/we would *prefer* to come for a conference:

_____ between 8:00 and 11:30 pm

_____ between 1:00 and 3:30 pm

_____ other (specify) _____

I/we ***absolutely cannot*** be present between _____ and _____

Child(ren) _____

Parent=s signature _____

Note: Because our Hebrew and Judaic Studies teachers have several class responsibilities, it can be difficult for them - despite their best efforts, to sit in on all parent conferences. If you have specific questions for your child(ren)=s Hebrew/Judaic Studies teacher(s), please let us know so that we can arrange the schedule to make it possible for them to be at your conference. Thanks!

_____ Yes, I would like Mrs. _____ to be present at our conference.